

An Ordinance of the City of McKeesport



SERIES 2009

ORDINANCE NO.

Presented by: Mayor James R. Brewster

Bill No.: 189

Introduced by:

Date:

Public Notice: 11/21/09

Public Hearing: 11/01/09

AN ORDINANCE

OF THE CITY OF MCKEESPORT, ALLEGHENY COUNTY, PENNSYLVANIA, FIXING THE NUMBER AND COMPENSATION OF THE CITY OFFICIALS AND EMPLOYEES OF THE CITY OF MCKEESPORT; LEVYING TAXES FOR THE FISCAL YEAR; MAKING APPROPRIATIONS FOR THE FISCAL YEAR 2010.

SECTION 1. Be it ordained and enacted by the City of McKeesport, in Council assembled, and it is hereby ordained and enacted by the authority of the same that the number and compensation of the officials and employees for the year 2010 in the various departments of the City of McKeesport, Pennsylvania, be and the same are fixed as follows:

OFFICIALS AND CLERKS

| | |
|----------------------------------|-----------------------|
| Mayor | \$60,000.00 per annum |
| 7 Members of Council, each | 4,000.00 per annum |
| 1 City Controller..... | 6,020.00 per annum |
| 1 Administrator | 57,143.00 per annum |
| 1 City Clerk | \$52,056.20 per annum |
| 1 Mayor's Secretary | - 0 - |

1 Special Projects Assistant..... - 0 -

1 Recreation Coordinator40,520.28 per annum

DEPARTMENT OF LAW

1 Director Law Department (Retainer)\$120,000.00 per annum

1 Admin/Sec20,000.00 per annum

DEPARTMENT OF FINANCE

1 Finance Department Manager\$42,270.79 per annum

1 Deputy Finance Officer40,128.40 per annum

1 Payroll/Benefits/Grants Specialist.....39,782.08 per annum

1 Tax Collector.....36,984.48 per annum

3 Tax Clerks, each..... - 0 -

1 Deputy Treasurer38,721.80 per annum

1 Tag Collector34,492.12 per annum

1 Lien Tax Collector34,717.28 per annum

1 Administrative Secretary (Floater) Part Time-16 hrs. week - 0 -

1 Lien Tax Processor..... - 0 -

1 Computer Technician45,855.70 per annum

1 Accounts Payable Clerk36,984.48 per annum

2 Part Time Switchboard Operators\$11.21 per hour 27,658.80

POLICE DEPARTMENT

1 Chief of Police.....\$62,790.00 per annum

1 Assistant Chief50,924.23 per annum

1 Deputy Chief50,924.23 per annum

| | |
|--|---------------------|
| 1 Captain of Detectives | 50,913.93 per annum |
| 3 Shift Lieutenants, each | 50,146.25 per annum |
| 1 Narcotics Lieutenant | 50,146.25 per annum |
| 3 Narcotics Detectives, each | 49,395.37 per annum |
| 1 Juvenile Detective | 49,395.37 per annum |
| 1 Juvenile Lieutenant | 50,141.25 per annum |
| 1 Intelligence Officer (Lt.) | 49,395.70 per annum |
| 1 Traffic Inspector (Lt.)..... | 50,146.25 per annum |
| 0 Lieutenant of Detectives..... | 50,146.25 per annum |
| 1 Lieutenant Public Safety Admin. | 50,146.25 per annum |
| 1 Detective..... | 49,395.37 per annum |
| 6 Sergeants, each (includes Canine Officers) | 47,874.99 per annum |
| 3 K-9 Officers, each | 45,511.49 per annum |
| 1 Weed & Seed Officer (Patrolman)..... | 38,558.03 per annum |
| 24 Patrolmen, Traffic Officers, Motor Patrolmen, Computer Officer, Wardens, each..... | 45,511.49 per annum |

Full Time New Hires (2009)*@ 80%, 90% & 95% increment over a 2 year period

Note: The rates shown for these positions do not include any turn differential.

* Eligible for MPOTEC program reimbursement (Grant)

| | |
|--|----------------|
| Part Time Police, 32 hours per week..... | 12.67 per hour |
| Police Court Appearances | \$225,000.00 |
| Longevity.. | 43,900.00 |

Turn Differential 15,000.00

For Motorcycle Officers, Traffic Officers,
 Motor Patrolmen, Sergeants, Wardens \$0.25 for 4:00 to 12:00
 \$0.30 for 12:00 to 8:00

Buy Back/Sick Pay 150,000.00

SECRETARY, SUPERVISOR, SCHOOL CROSSING GUARDS

1 Secretary to Chief of Police \$36,495.68 per annum

1 Confidential Clerk/Detective Bureau 36,340.72 per annum

1 Police Data Entry Clerk - 0 -

EDUCATIONAL SERVICE FUND

5 School Crossing Guards, each \$58.00 per day

1 Head Working Guard 60.20 per day

FIRE DEPARTMENT

1 Chief of Fire 59,928.55 per annum

1 City Electrician 49,155.72 per annum

1 Deputy 51,052.36 per annum

3 Deputy Fire Chiefs each W/FF2 51,979.36 per annum

1 Captain \$48,400.17 per annum

3 Captains each W/FF2 49,327.17 per annum

4 Drivers, each W/FF2 48,631.64 per annum

8 Hosemen W/FF2 47,078.07 per annum

0 Hosemen IV W/FF2 (Promotion 3/1/09) - 0 -
 0 Hosemen III* - 0 -
 0 Hosemen II * - 0 -
 0 Hoseman I* - 0 -
 Longevity Pay..... 58,298.28 per annum
 Buy Back/Sick Pay 75,000.00
 11 Part Time Firefighters ... 110,376.00

* Hoseman I-IV - Budget figures reflect gross amount aggregating all firemen prior to longevity promotions.

DEPARTMENT OF PUBLIC WORKS

GENERAL SERVICES

1 Director of Public Works\$57,143.00 per annum
 Laborer (Floater) Public Works... - 0 -
 1 Secretary/Public Works .. 39,158.60 per annum
 1 Assistant to Public Works Director 42,889.61 per annum

SANITATION (RECYCLING)

1 Truck Driver 39,936.00 per annum
 1 Laborer. 38,188.80 per annum

STREETS

1 Working Foreman 44,137.60 per annum
 5 Truck Drivers, each 39,936.60 per annum
 5 Laborers, each..... 38,188.80 per annum

1 Heavy Equipment Operator 44,491.20 per annum

SEWERS – DEPARTMENT FUNCTION ELIMINATED

Working Foreman... - 0 -

Heavy Equipment Operator - 0 -

Truck Driver - 0 -

Laborer - 0 -

PARKING & DOWNTOWN

Working Foreman... - 0 -

3 Laborers (each)..... 38,188.80 per annum

Part Time Head Cashier (Parking Garage)..... 8.00 per hour

Senior Part Time Cashiers 7.50 per hour

Part Time Cashier 7.15 per hour

CITY GARAGE

Working Foreman... - 0 -

Mechanic - 0 -

PUBLIC PROPERTY

1 Working Foreman 44,137.60 per annum

2 Maintenance/Metal Fabricator... 46,466.40 per annum

3 Maintenance Men, each.. 39,686.40 per annum

2 Laborers, each..... 38,188.80 per annum

2 Janitors..... 38,188.80 per annum

Custodian, Part-time - 0 -

DEPARTMENT OF COMMUNITY DEVELOPMENT (1)

1 Building Inspector/Zoning Administrator 45,219.18 per annum*

SECTION 2. The contents and terms of the collective bargaining agreements negotiated with the various bargaining units of city employees shall control only those items specifically mentioned in the collective bargaining agreements.

SECTION 3. In case of emergency, and by order of the Mayor, the directors of the respective departments are authorized and empowered to employ such number of employees at a compensation not to exceed that herein set forth provided that confirmation by City Council is obtained if the emergency extends beyond seventy-two (72) hours.

SECTION 4. The directors having charge of the aforesaid employees may reduce the number of employees whenever the services of the aforesaid employees have become unnecessary for the purpose of carrying on the work of the City, such action, however, being subject to concurrence of the Mayor. The directors of the departments may in the employment or placing of new and/or inexperienced employees, pay less compensation than the amount fixed by this ordinance, such adjustments shall be concurred in by the Mayor and reported to City Council. All hirings, promotion, layoffs, demotions, either in rank or in pay, and termination of personnel shall be carried out in conformity with the

***Reimbursed 33% from CDBG Funds**

requirements set forth in the City's Personnel Policy and appropriate collective bargaining agreements and the Home Rule Charter of the City of McKeesport, as amended.

SECTION 5. *Be it ordained and enacted by the City of McKeesport, in Council Assembled, and it is hereby ordained and enacted by the authority of the same that for the purpose of providing sufficient revenue to meet the general expense of the City, to pay maturing bonds and interest upon the bonded indebtedness of the City, and to discharge all other liabilities now due or which may become due during the said year beginning on the first day of January, 2010 taxes shall be and are hereby levied and assessed upon all persons, property and other objects of taxation, as follows:*

(a) The taxes on the real property for 2010 shall be at the rate of 4.26 Mills (.00426) to the dollar on building valuation and 16.5 Mills (.0165) to the dollar on land valuation, equaling Forty Two and 6/10 Cents (\$.426) per One Hundred Dollars (\$100.00) of County Building Assessment and One Dollar Sixty Five Cents (\$1.65) per One Hundred Dollars (\$100.00) of County Land Assessment.

SECTION 6. MERCANTILE TAX

(a) Upon all wholesale dealers or vendors in goods, wares and merchandise and brokers, factors and commission merchants, a tax of One Half of One Mill (.0005) on each dollar of the volume of the actual gross business

transacted by them during the period of January 1, 2010, to December 31, 2010 inclusive.

- (b) Upon all retail vendors or dealers in goods, wares, and merchandise, all persons engaged in conducting restaurants or other places where food, drink or refreshments are sold, and all persons conducting places of amusement, a tax at the rate of Three Quarters of a Mill (.00075) on each dollar of the volume of the actual gross business transacted by them during the period of January 1, 2010 to December 31, 2010 inclusive. Established rate shall be limited to the tax on the first \$12,000,000 only.

(c) Upon all wholesale and retail vendors or dealers in goods, wares and merchandise, a tax of One Half Mill (.0005) on each dollar of the volume of the actual gross wholesale business transacted by them, and a tax at the rate of Three Quarters of a Mill (.00075) on each dollar of the volume of the actual gross retail business transacted by them during the period of January 1, 2010 to December 31, 2010 inclusive.

SECTION 7. DEED TRANSFER TAX

Upon all transfers and conveyances of real property by deed, a tax of Two (2.0%) of the value. Of this amount the McKeesport Area School District receives .5%.

SECTION 8. SEWER RENTAL FEE

Upon all properties and users thereof served or to be served, imposing sewer rentals for the use of the Sanitary Sewer System and Treatment Plant, the rates as set forth by the Municipal Authority of McKeesport (MACM) and collected by same.

SECTION 9. EARNED INCOME TAX

A tax for general revenue purpose of one percent (1%) is hereby imposed on (a) all salaries, wages, commissions and other compensation earned on and after January 1, 2010 to and including December 31, 2010 by residents of the City of McKeesport, and on (b) all salaries, wages, commissions and other compensation earned on and after January 1, 2010 to and including December 31, 2010 by non-residents of the City of McKeesport, for work done or services performed or rendered in the City of McKeesport, and on (c) the net profit earned on and after January 1, 2010 to and including December 31, 2010 of businesses, professions or other activities conducted by such resident, and on (d) the net profits earned on and after January 1, 2010 to and including December 31, 2010 of businesses, professions or other activities conducted in the City of McKeesport by non-residents. Of this, .5% is collected for and remitted to the McKeesport Area School District.

In addition to the one percent (1%) imposed under Act 511, an additional seven tenths percent (.70%) on all amounts earned in accordance with the provisions of the Home Rule Charter and Act 62 of the Legislature.

**SECTION 10. LOCAL SERVICES TAX, FORMERLY MUNICIPAL
EMERGENCY SERVICES TAX**

A tax for general revenue purposes on occupations engaged in by individuals, receiving Twelve Thousand Dollars (\$12,000.00) or more per year from such occupation, for the privilege of engaging in such occupation within the corporate limits of the City of McKeesport, in 2010 at the rate of Fifty Two Dollars (\$52.00) per year. Of this amount the McKeesport Area School District receives Five Dollars (\$5.00) and the McKeesport Ambulance Rescue Service (MARS) will also receive Five Dollars (\$5.00).

SECTION 11. BUSINESS PRIVILEGE TAX

A tax for general revenue purposes upon the privilege of operating or conducting a business in the City of McKeesport as measured by annual gross receipts therefrom beginning with the tax year 1970 and annually thereafter at the rate of six (6) mills on each dollar of annual gross receipts (6 mills equals \$6.00 per \$1,000.00 or six tenths of 1%), all of which is set forth in Bill No. 2446 and/or as amended by Bill No. 2496 shall prevail. Of this amount, McKeesport Area School District receives two (2) mills.

SECTION 12. LICENSE FEE TAX

Providing for levy and collection of a License Fee Tax for general revenue purposes upon certain trades, businesses, occupations, callings, matters and things in the City of McKeesport in accordance with a schedule of license fees as set forth in Ordinance No. 2506, 1972 Series.

SECTION 13. PARKING TAX

Providing for the levy and collection of a Parking Tax for regulatory and general City revenue purposes, as set forth in Ordinance No. 84-1 as amended by Ordinance No. 05-04.

SECTION 14. SERVICE FEE (Tax Exempt Property Owned by Municipal Authorities, Utilities & Non Profit Organizations)

Providing for a fee for municipal services on tax exempt property owned by public authorities, public utilities and non-profit organizations, in lieu of a property tax payment, is hereby set at ONE HUNDRED FIFTY (\$155.00) DOLLARS per annum. Said fee shall be billed to said authorities, utilities and non-profit organizations on or before January 30th of each year.

SECTION 15. The estimated receipts for the year 2010 are as follows:

ESTIMATED RECEIPTS FOR THE YEAR 2010

| | |
|---|-----------------|
| (a) 2010 Tax Duplicate at 4.26 mills Building, 16.5 mills Land based on County Assessed Valuation, Net of discounts & Uncollectibles..... | 2,453,700.00* |
| (b) Act 511..... | 3,854,703.00* |
| (c) Licences & Permits..... | 385,985.00* |
| (d) Fines..... | 176,000.00* |
| (e) Interest | 99,980.00* |
| (f) Parking Revenue | 335,533.33* |
| (g) Federal Capital & Operating Grant ... | 326,200.00* |
| (h) State Capital & Operating Grant | 30,121.91* |
| (i) Public Safety Revenues | 83,104.22* |
| (j) State Grants | 44,550.45* |
| (k) Local PILOT | 1,749,626.00* |
| (l) General Government Earnings | 2,637,738.00* |
| (m) Miscellaneous Revenue..... | 1,203,869.24* |
| (n) Other Revenue | 3,374,032.99* |
| (o) Unfilled Obligations | 7,000.00 |
| (p) Sale of Assets | 1,963,000.00 |
| (q) Intergovernmental Revenues . | 304,689.00* |
| TOTAL.. | \$19,029,833.14 |

***Denotes Estimated**

SECTION 16. Be it ordained and enacted by the City of McKeesport, in Council Assembled, and it is hereby ordained and enacted by the authority of the same that the revenue of the said City for the fiscal year beginning on the first day of January, 2009 rising from taxes and all other sources, together with any money in the treasury not otherwise appropriated is hereby appropriated for the purposes hereinafter set forth.

SECTION 17. That the amount of money appropriated for all purposes and name by which said appropriations shall be designated, are as follows:

ESTIMATED APPROPRIATIONS FOR THE YEAR 2010

| | |
|---|--------------|
| 1. Council..... | \$168,054.56 |
| 2. Administration/Mayor .. | 199,189.96 |
| 3. Finance Department..... | 515,689.05 |
| 4. Tax Collection .. | 82,104.60 |
| 5. Law..... | 216,918.72 |
| 6. Other Benefits... | 1,333,730.00 |
| 7. Insurance | 837,591.20 |
| 8. Parking & Downtown.. | 394,582.28 |
| 9. Public Property/Property Maintenance | 1,095,438.72 |
| 10. Police Department | 4,496,701.61 |
| 11. Fire Department..... | 2,093,305.70 |
| 12. Public Works Administration | 233,074.57 |
| 13. Sanitation..... | 1,064,301.64 |
| 14. Streets ... | 1,090,029.76 |
| 15. Garage... | 316,491.45 |
| 16. Traffic/Safety... | 536,400.00 |
| 17. Sewers... | - 0 - |
| 18. Unfunded Projects 2009 (carry over) | -0 - |
| 19. Recreation..... | 125,966.40 |
| 20. Marina/Palisades..... | 48,000.00 |
| 21. Library .. | 60,000.00 |
| 22. Civil/Military ... | 62,400.00 |
| 23. Conservation.... | 84,878.44 |
| 24. Bond Issue/T.A. Note . | 2,397,021.82 |
| 25. Retiree Benefits | 279,989.52 |
| 26. Miscellaneous .. | 574,000.00 |

| | |
|--------------------------------|------------------------|
| 27. Operating Transfers..... | - 0 - |
| 28. Community Development..... | 653,604.50 |
| 29. Reimb. Benefits..... | 63,368.64 |
| 30. Unfilled Obligations ... | 7,000.00 |
| TOTAL | \$19,029,833.14 |

SECTION 18. Prior to the payment of any funds appropriated herein, the City Controller shall review said payment and certify the correctness of such payment and submit a copy of said certification to the City Clerk, as set forth in Ordinance No. 82-14. No such certification of the Controller shall be required for payroll checks issued on a regular basis to employees of the City of McKeesport.

SECTION 19. The City Treasurer is to properly repay all of the accounts payable budgeted herein and also all short term borrowings as soon as practical after receipt of revenues due the City for 2010.

SECTION 20. The City Treasurer is authorized to negotiate and arrange a tax anticipation loan up to \$1,750,000.00 provided said loan is used as required to cover current liabilities and said loan to be repaid on or before December 31, 2010.

SECTION 21. All Collection or Special Accounts not contained in the General Fund Budget shall be identified by the Administration and submitted to the City Clerk on or before January 1, 2010. All such accounts shall be reported to City Council and the City Controller at least quarterly and where appropriately approved by City Council.

SECTION 22. Any monies not part of the General Fund Budget but received by the City in 2010 as new revenues will be appropriated to reduce existing indebtedness or as approved by City Council.

SECTION 23. The Treasurer shall maintain special accounts from time to time of income and expenditures for local, state, federal projects and designated and approved commissions, boards and agencies.

SECTION 24. The City will receive \$475,623.95 in Pennsylvania Liquid Fuel Funds plus interest thereon and is shown in estimated receipts and is scheduled for expenditure as: \$480,000.00 for street lighting and other eligible costs; however, the Liquid Fuel Fund shall be an independent account and in no way commingled with City funds except for proper reimbursement to the City's General Fund.

SECTION 25. The City Treasurer shall be responsible for the short-term investment of revenues in accordance with acceptable public investment procedures. All interest earned on any City special accounts shall be transferred periodically to the General Fund of the City and posted to Interest Earnings.

SECTION 26. The City of McKeesport's Renziehausen Park has been designated a Regional Asset by the Allegheny Regional Asset District Board which has awarded a SIX HUNDRED FIFTY THREE THOUSAND FIVE HUNDRED TWENTY SIX (\$653,526.00) DOLLAR appropriation during fiscal year 2010 for the operation, maintenance and capital improvements related to Renziehausen Park. Said appropriation will be allocated as follows:

(A) \$600,126.00 as a reimbursement for operation of Renziehausen Park.

(B) Capital improvements in the amount of \$53,400.00 DOLLARS.

SECTION 27. Community Development Block Grant Funds through the Federal Government are appropriated through a separate budget approved by City Council. The City utilizes a portion of these funds by contract to reimburse the General Fund for salaries of individuals directly responsible for this operation as follows:

| | | |
|--|----------------------|------------------------|
| 1 CD Director | 52,571.28 per annum | |
| 1 Assistant CD Director..... | 10,000.00 per annum | |
| 1 Weed & Seed Coordinator..... | 40,000.00 per annum | |
| 1 C.D./Neighborhood Preservation Secretary .. | 39,477.88 per annum | |
| 3 Neighborhood Compliance Officers | 43,647.76 per annum* | |
| Tactical Unit Officers, | | |
| Less than or equal to @ 32 hrs/week @ 12.67/hr. | | \$100,000.00 aggregate |
| 1 Secretary/Clerk/Typist.. | 36,016.24 per annum | |
| 1 Secretary/Financial Officer | 37,370.32 per annum | |
| 1 Secretary/Contract Officer..... | 36,369.84 per annum | |

These positions are contingent upon continued funding through federal and state agencies.

*** NOTE: These three salaries are supported 1/3 by City General Fund Budget.**

SECTION 28. The immediate enforcement of this Ordinance is hereby declared urgent and necessary, and said Ordinance shall become effective immediately after final passage by City Council and as provided in the Home Rule Charter.

SECTION 29. That so much of any ordinance as may conflict herewith, or be repealed hereby, be and the same is hereby repealed.

ENACTED this _____ day of _____, 2009.

ATTEST:

City Clerk and Clerk of Council

President of Council

EXAMINED AND APPROVED by me this _____ day of _____, 2009

Mayor

EFFECTIVE DATE: _____

2010 Budget Ordinance