

An Ordinance of the City of McKeesport



SERIES 2012

ORDINANCE NO.

Presented by: Mayor Michael E. Cherepko

Bill No.: 85

Introduced by:

Date: 12/05/12

Public Notice: 11/23/12

Public Hearing: 12/04/12

AN ORDINANCE

OF THE CITY OF MCKEESPORT, ALLEGHENY COUNTY, PENNSYLVANIA, FIXING THE NUMBER AND COMPENSATION OF THE CITY OFFICIALS AND EMPLOYEES OF THE CITY OF MCKEESPORT; LEVYING TAXES FOR THE FISCAL YEAR; MAKING APPROPRIATIONS FOR THE FISCAL YEAR 2013.

SECTION 1. Be it ordained and enacted by the City of McKeesport, in Council assembled, and it is hereby ordained and enacted by the authority of the same that the number and compensation of the officials and employees for the year 2013 in the various departments of the City of McKeesport, Pennsylvania, be and the same are fixed as follows:

OFFICIALS AND CLERKS

Mayor.....	\$70,000.00 per annum
7 Members of Council, each.....	4,000.00 per annum
1 City Controller.....	6,020.00 per annum
1 Administrator.....	66,500.00 per annum
1 City Clerk.....	54,660.00 per annum
1 Mayor's Secretary.....	38,000.00 per annum

1 Special Projects Assistant - 0 -

1 Recreation Coordinator42,550.00 per annum

DEPARTMENT OF LAW

1 Director Law Department (Retainer)\$84,000.00 per annum

1 Part Time Admin/Sec @ \$13.17 per hour.....21,914.88 per annum *

DEPARTMENT OF FINANCE

1 City Treasurer - 0 -

1 Deputy Finance Officer.....43,664.40 per annum

1 Payroll/Benefits/Grants Specialist49,599.68 per annum

1 Tax Collector.....30,520.48 per annum

1 Tax Clerk (MSF).....37,735.88 per annum

1 Deputy Treasurer.....42,254.80 per annum

1 Tag Collector.....38,028.12 per annum

1 Lien Tax Collector38,253.28 per annum

1 Administrative Secretary (Floater) Part Time-16 hrs. week - 0 -

1 Lien Tax Processor..... - 0 -

1 Computer Technician.....48,150.00 per annum

1 Accounts Payable Clerk40,520.48 per annum

2 Part Time Switchboard Operators \$13.52 per hour 29,879.20

POLICE DEPARTMENT

1 Chief of Police \$65,950.00 per annum

* hourly rate with—not to exceed: union position

1 Deputy Chief	59,004.58 per annum
1 Captain of Detectives	58,992.55 per annum
3 Shift Lieutenants, each	58,103.51 per annum
1 Lt. Canine Officer (Includes Care of Canines)	65, 729.31 per annum
1 Narcotics Lieutenant (Sgt./Det.)	- 0 -
3 Narcotics Detectives, each	57,232.96 per annum
1 Juvenile Detective	57,232.96 per annum
1 Juvenile Lieutenant	58,103.51 per annum
1 Intelligence Officer (Lt.) (Sgt.)	57,232.96 per annum
1 Traffic Inspector (Lt.)	58,103.51 per annum
0 Lieutenant of Detectives	- 0 -
1 Lieutenant Public Safety Admin.(Weed & Seed) Program Eliminated	- 0 -
2 Detectives	57,232.96 per annum
6 Sergeants, each	55,471.35 per annum
4 K-9 Officers, each (includes Care of Canines)	59,654.58 per annum
1 Weed & Seed Officer (Patrolman)	- 0 -
21 Patrolmen, Traffic Officers, Motor Patrolmen, Computer Officer, Wardens, each	52,732.86 per annum

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Note: The rates shown for these positions do not include any turn differential.

1 Tag Officer (non-uniformed) ... 34,902.40 per annum
 Part Time Police, 32 hours per week..... 14.68 per hour
 Police Court Appearances \$150,000.00
 Longevity.. 53,340.00
 Turn Differential 15,000.00
 For Motorcycle Officers, Traffic Officers,
 Motor Patrolmen, Sergeants, Wardens \$0.25 for 4:00 to 12:00
 \$0.30 for 12:00 to 8:00
 Buy Back/Sick Pay 150,000.00

SECRETARY, SUPERVISOR, SCHOOL CROSSING GUARDS

1 Secretary to Chief of Police \$39,876.72 per annum
 1 Confidential Clerk/Detective Bureau 40,031.68 per annum
 1 Police Data Entry Clerk... - 0 -

EDUCATIONAL SERVICE FUND

5 School Crossing Guards, each..... \$66.40 per day
 1 Head Working Guard 68.60 per day

FIRE DEPARTMENT

1 Chief of Fire 62,925.00 per annum
 1 City Electrician..... 54,897.21 per annum
 1 Deputy 57,014.83 per annum

3 Deputy Fire Chiefs each W/FF2..	57,914.83 per annum
1 Captain	54,052.89 per annum
3 Captains each W/FF2	54,952.89 per annum
12 Drivers, each W/FF2..	54,176.11 per annum
0 Hosemen...	- 0 -
0 Hosemen IV W/FF2 (Promotion 3/1/09	- 0 - *
0 Hosemen III*	- 0 - *
0 Hosemen II *	- 0 - *
0 Hoseman I*	- 0 - *
Longevity Pay.....	91,438.12 per annum
Buy Back/Sick Pay.....	78,000.00
12 Part Time Firefighters with an hourly rate of \$14.10	195,000.00

- Hoseman I-IV – All are now listed as drivers.

DEPARTMENT OF PUBLIC WORKS

GENERAL SERVICES

1 Director of Public Works	\$60,000.00 per annum
Laborer (Floater) Public Works	- 0 -
1 Secretary/Public Works...	42,694.60 per annum
1 Assistant to Public Works Director.....	45,000.00 per annum

SANITATION (Formerly Recycling) – To be reassigned within public works.

1 Truck Driver..... 43,472.00 per annum
 1 Laborer..... 41,724.80 per annum

STREETS

1 Working Foreman 47,673.60 per annum
 4 Truck Drivers, each..... 43,472.00 per annum
 5 Laborers, each 41,724.80 per annum
 1 Heavy Equipment Operator..... 48,027.20 per annum

SEWERS – DEPARTMENT FUNCTION ELIMINATED IN 2010.

Working Foreman - 0 -
 Heavy Equipment Operator - 0 -
 Truck Driver - 0 -
 Laborer - 0 -

PARKING & DOWNTOWN

Working Foreman - 0 -
 3 Laborers (each)..... 41,724.80 per annum
 Part Time Head Cashier (Parking Garage)..... 8.00 per hour
 Senior Part Time Cashier 7.50 per hour
 Part Time Cashiers 7.25 per hour

CITY GARAGE

Working Foreman - 0 -

Mechanic 38,896.00 per annum

PUBLIC PROPERTY

1 Working Foreman 47,673.60 per annum

2 Maintenance/Metal Fabricators.. 49,982.40 per annum

3 Maintenance Men, each... 43,222.40 per annum

3 Laborers, each 41,724.80 per annum

1 Laborer 41,932.80 per annum

1 Janitors (each) 41,724.80 per annum

1 Laborer with CDL License..... 41,724.80 per annum

Custodian, Part-time..... - 0 -

CONSERVATION

1 Building Inspector/Zoning Administrator..... 51,750.40 per annum*

3 Ordinance Officers (each)..... 47,183.76 per annum**

SECTION 2. The contents and terms of the collective bargaining agreements negotiated with the various bargaining units of city employees shall control only those items specifically mentioned in the collective bargaining agreements.

***Reimbursed 33% from CDBG Funds**

****Reimbursed 66% from CDBG Funds**

SECTION 3. In case of emergency, and by order of the Mayor, the directors of the respective departments are authorized and empowered to employ such number of employees at a compensation not to exceed that herein set forth provided that

confirmation by City Council is obtained if the emergency extends beyond seventy-two (72) hours.

SECTION 4. The directors having charge of the aforesaid employees may reduce the number of employees whenever the services of the aforesaid employees have become unnecessary for the purpose of carrying on the work of the City, such action, however, being subject to concurrence of the Mayor. The directors of the departments may in the employment or placing of new and/or inexperienced employees, pay less compensation than the amount fixed by this ordinance, such adjustments shall be concurred in by the Mayor and reported to City Council. All hirings, promotion, layoffs, demotions, either in rank or in pay, and termination of personnel shall be carried out in conformity with the requirements set forth in the City's Personnel Policy and appropriate collective bargaining agreements and the Home Rule Charter of the City of McKeesport, as amended.

SECTION 5. Be it ordained and enacted by the City of McKeesport, in Council Assembled, and it is hereby ordained and enacted by the authority of the same that for the purpose of providing sufficient revenue to meet the general expense of the City, to pay maturing bonds and interest upon the bonded indebtedness of the City, and to discharge all other liabilities now due or which may become due during the said year beginning on the first day of January, 2013 taxes shall be and are hereby levied and assessed upon all persons, property and other objects of taxation, as follows:

(a) The taxes on the real property for 2013 shall be at the rate of 4.26 Mills (.00426) to the dollar on building valuation and 16.5 Mills (.0165) to the dollar on land valuation, equaling Forty Two and 6/10 Cents (\$.426) per One Hundred Dollars (\$100.00) of County Building Assessment and One Dollar Sixty Five Cents (\$1.65) per One Hundred Dollars (\$100.00) of County Land Assessment.

SECTION 6. MERCANTILE TAX

- (a) Upon all wholesale dealers or vendors in goods, wares and merchandise and brokers, factors and commission merchants, a tax of One Half of One Mill (.0005) on each dollar of the volume of the actual gross business transacted by them during the period of January 1, 2013, to December 31, 2013 inclusive.
- (b) Upon all retail vendors or dealers in goods, wares, and merchandise, all persons engaged in conducting restaurants or other places where food, drink or refreshments are sold, and all persons conducting places of amusement, a tax at the rate of Three Quarters of a Mill (.00075) on each dollar of the volume of the actual gross business transacted by them during the period of January 1, 2013 to December 31, 2013 inclusive. Established rate shall be limited to the tax on the first \$12,000,000 only.

(c) Upon all wholesale and retail vendors or dealers in goods, wares and merchandise, a tax of One Half Mill (.0005) on each dollar of the volume of the actual gross wholesale business transacted by them, and a tax at the rate of Three Quarters of a Mill (.00075) on each dollar of the volume of the actual gross retail business transacted by them during the period of January 1, 2013 to December 31, 2013 inclusive.

SECTION 7. DEED TRANSFER TAX

Upon all transfers and conveyances of real property by deed, a tax of Two (2.0%) of the value. Of this amount the McKeesport Area School District receives .5%.

SECTION 8. SEWER RENTAL FEE

Upon all properties and users thereof served or to be served, imposing sewer rentals for the use of the Sanitary Sewer System and Treatment Plant, the rates as set forth by the Municipal Authority of McKeesport (MACM) and collected by same.

SECTION 9. EARNED INCOME TAX

A tax for general revenue purpose of one percent (1%) is hereby imposed on (a) all salaries, wages, commissions and other compensation earned on and after January 1, 2013 to and including December 31, 2013 by residents of the City of McKeesport, and on (b) all salaries, wages, commissions and other compensation earned on and after January 1, 2013 to and including December 31, 2013 by non-residents of the City of McKeesport, for work done or services performed or rendered in the City of McKeesport, and on (c) the net profit earned on and after January 1, 2013 to and including December 31, 2013 of

businesses, professions or other activities conducted by such resident, and on (d) the net profits earned on and after January 1, 2013 to and including December 31, 2013 of businesses, professions or other activities conducted in the City of McKeesport by non-residents. Of this, .5% is collected for and remitted to the McKeesport Area School District.

In addition to the one percent (1%) imposed under Act 511, an additional seven tenths percent (.70%) on all amounts earned in accordance with the provisions of the Home Rule Charter and Act 62 of the Legislature.

**SECTION 10. LOCAL SERVICES TAX, FORMERLY MUNICIPAL
EMERGENCY SERVICES TAX**

A tax for general revenue purposes on occupations engaged in by individuals, receiving Twelve Thousand Dollars (\$12,000.00) or more per year from such occupation, for the privilege of engaging in such occupation within the corporate limits of the City of McKeesport, in 2013 at the rate of Fifty Two Dollars (\$52.00) per year. Of this amount the McKeesport Area School District receives Five Dollars (\$5.00) and the McKeesport Ambulance Rescue Service (MARS) will also receive an amount not to exceed Five Dollars (\$5.00) per LST individual or an amount not to exceed Fifty Thousand (\$50,000.00) Dollars per annum whichever is less. Additionally, the City will provide Twelve Thousand (\$12,000.00) Dollars to underwrite the position of Emergency Management Coordinator.

SECTION 11. BUSINESS PRIVILEGE TAX

A tax for general revenue purposes upon the privilege of operating or conducting a business in the City of McKeesport as measured by annual gross receipts therefrom beginning with the tax year 1970 and annually thereafter at the rate of eight (8) mills on each dollar of annual gross receipts (8 mills equals \$8.00 per \$1,000.00 or eight tenths of 1%), all of which is set forth in Bill No. 2446 and/or as amended by Bill No. 2496 shall prevail. Of this amount, McKeesport Area School District receives two (2) mills.

SECTION 12. LICENSE FEE TAX

Providing for levy and collection of a License Fee Tax for general revenue purposes upon certain trades, businesses, occupations, callings, matters and things in the City of McKeesport in accordance with a schedule of license fees as set forth in Ordinance No. 2506, 1972 Series.

SECTION 13. PARKING TAX

Providing for the levy and collection of a Parking Tax for regulatory and general City revenue purposes, as set forth in Ordinance No. 84-1 as amended by Ordinance No. 05-04.

SECTION 14. SERVICE FEE (Tax Exempt Property Owned by Municipal Authorities, Utilities & Non Profit Organizations)

A. Providing for a fee for municipal services on tax exempt property owned by public authorities, public utilities and non-profit organizations, in lieu of a

property tax payment, is hereby set at ONE HUNDRED SEVENTY FIVE (\$175.00) DOLLARS per annum. Said fee shall be billed to said authorities, utilities and non-profit organizations on or before January 30th of each year.

B. Individual Residences & Apartment Units

Providing for a Municipal Service Fee on each domicile in the amount of Two Hundred Eighty (\$280.00) Dollars per annum. Said fee shall be billed quarterly. For all owner/occupied residences with one or more senior citizens, the rate will be Two Hundred Twenty (\$220.00) Dollars per annum, billed quarterly.

SECTION 15. The estimated receipts for the year 2013 are as follows:

ESTIMATED RECEIPTS FOR THE YEAR 2013

(a) 2013 Tax Duplicate at 4.26 mills Building,	
16.5 mills Land based on County Assessed	
Valuation, Net of discounts & Uncollectibles	2,278,500.00*
(b) Act 511	4,168,442.26*
(c) Licenses & Permits.....	469,500.00*
(d) Fines.....	153,000.00*
(e) Interest/Rents/Royalties	122,500.00*
(f) Parking Revenue	364,000.00*
(g) Intergovernmental Revenues.. ..	387,189.00*
(h) Federal Capital & Operating Grant ...	189,000.00*
(i) State Capital & Operating Grant	50,955.00*
(j) State Grants	34,851.66*
(k) Local Government Shared Payment .	53,124.20*
(l) Local PILOT	2,246,500.00*
(m) General Government Earnings	2,981,596.00*
(n) Public Safety Revenues	289,800.00*
(o) Sanitation	1,000,000.00
(p) Cultural/Recreation	61,000.00*
(q) Miscellaneous Revenue.....	609,000.00*
(r) Unfunded Projects Reimbursement .	- 0 -
(s) Contributions Private Sources	6,000.00*
(t) Insurance Claims/Damage Reimbursement .	- 0-
(u) Other Revenue.. ..	2,479,164.73*
(v) Sale of Assets ...	-0-
(w) Operating Transfers	-0-
(x) Project Checking Accounts	3,000.00*

(y) Medical Employees	40,000.00
TOTAL..	17,987,122.85

***Denotes Estimated**

SECTION 16. Be it ordained and enacted by the City of McKeesport, in Council Assembled, and it is hereby ordained and enacted by the authority of the same that the revenue of the said City for the fiscal year beginning on the first day of January, 2013 rising from taxes and all other sources, together with any money in the treasury not otherwise appropriated is hereby appropriated for the purposes hereinafter set forth.

SECTION 17. That the amount of money appropriated for all purposes and name by which said appropriations shall be designated, are as follows:

ESTIMATED APPROPRIATIONS FOR THE YEAR 2013

1. Council ..	\$171,517.24
2. Administration/Mayor ..	261,532.78
3. Finance Department	614,293.08
4. Tax Collection.....	74,868.00
5. Law.....	167,478.44
6. Other Benefits (MMO).	1,933,736.00
7. Insurances.....	690,984.72
8. Parking & Downtown... ..	291,223.80
9. Acquisition of Property	-0-
10. Public Property/Property Maintenance.....	1,348,988.96
11. Police Department.....	4,552,407.91
12. Fire Department.....	2,423,927.24
13. Ambulance Rescue.....	62,000.00
14. FEMA Expenditures.....	-0-
15. Other Public Safety	45,078.60
16. Public Works Administration.	209,288.16
17 Sanitation.....	1,135,568.08
18. Streets... ..	1,315,134.72
19. Garage ..	276,553.16
20. Traffic/Safety	384,000.00
21. Unfunded Projects 2011 (carry over)	-0-
22. 5 th Avenue Mall LLC ..	-0-
23. Recreation.....	143,696.88
24. Marina/Palisades	36,600.00
25. Community Activities	-0-
26. Library..	60,000.00
27. Civil/Military.....	16,800.00

28. Conservation.....	96,516.71
29. CD Misc. Expenditure.	-0-
30. Bond Issue/T.A. Note..	1,013,193.88
31. Intergovernmental Loan.....	-0-
32. Employer Paid Benefits/Withholding	-0-
33. Retiree Benefits.....	221,085.96
34. Miscellaneous.....	86,000.00
35. Operating Transfers.....	- 0 -
36. Community Development	318,135.53
37. Reimb. Benefits.....	36,513.00
TOTAL	\$17,987,122.85

SECTION 18. Prior to the payment of any funds appropriated herein, the City Controller shall review said payment and certify the correctness of such payment and submit a copy of said certification to the City Clerk, as set forth in Ordinance No. 82-14. No such certification of the Controller shall be required for payroll checks issued on a regular basis to employees of the City of McKeesport.

SECTION 19. The City Treasurer is to properly repay all of the accounts payable budgeted herein and also all short term borrowings as soon as practical after receipt of revenues due the City for 2013

SECTION 20. The City Treasurer is authorized to negotiate and arrange a tax anticipation loan up to \$1,500,000.00 provided said loan is used as required to cover current liabilities and said loan to be repaid on or before December 31, 2013.

SECTION 21. All Collection or Special Accounts not contained in the General Fund Budget shall be identified by the Administration and submitted to the City Clerk on

or before January 1, 2013. All such accounts shall be reported to City Council and the City Controller at least quarterly and where appropriately approved by City Council.

SECTION 22. Any monies not part of the General Fund Budget but received by the City in 2013 as new revenues will be appropriated to reduce existing indebtedness or as approved by City Council.

SECTION 23. The Treasurer shall maintain special accounts from time to time of income and expenditures for local, state, federal projects and designated and approved commissions, boards and agencies.

SECTION 24. The City will receive \$438,043.68 in Pennsylvania Liquid Fuel Funds plus interest thereon and is shown in estimated receipts and is scheduled for expenditure as: \$420,000.00 for street lighting and other eligible costs; however, the Liquid Fuel Fund shall be an independent account and in no way commingled with City funds except for proper reimbursement to the City's General Fund.

SECTION 25. The City Treasurer shall be responsible for the short-term investment of revenues in accordance with acceptable public investment procedures. All interest earned on any City special accounts shall be transferred periodically to the General Fund of the City and posted to Interest Earnings.

SECTION 26. The City of McKeesport's Renziehausen Park has been designated a Regional Asset by the Allegheny Regional Asset District Board which has awarded a SIX HUNDRED EIGHTY THREE THOUSAND FIVE HUNDRED EIGHTY (\$683,580.00) DOLLAR appropriation during fiscal year 2013 for the operation,

maintenance and capital improvements related to Renziehausen Park. Said appropriation will be allocated as follows:

(A) \$633,580.00 as a reimbursement for operation of Renziehausen Park.

(B) Capital improvements in the amount of \$50,000.00 DOLLARS.

SECTION 27. Community Development Block Grant Funds through the Federal Government are appropriated through a separate budget approved by City Council. The City utilizes a portion of these funds by contract to reimburse the General Fund for salaries of individuals directly responsible for this operation as follows:

- 1 CD Director 55,200.00 per annum
- 1 Assistant CD Director..... - 0 -
- 1 Weed & Seed Director (Program eliminated) - 0 -
- 1 C.D./Neighborhood Preservation Secretary 42,753.88 per annum
- 3 Neighborhood Compliance Officers 47,183.76 per annum*
- Tactical Unit Officers,
- Less than or equal to @ 32 hrs/week @ 13.64/hr. - 0 -
- 1 Secretary/Clerk/Typist(Combined with NP Secretary above)- 0 -
- 1 Secretary/Financial Officer (Vacant)..... - 0 -
- 1 Secretary/Contract Officer 39,905.84 per annum

These positions are contingent upon continued funding through federal and state agencies.

*** NOTE: These three salaries are supported 1/3 by City General Fund Budget.**

SECTION 28. The immediate enforcement of this Ordinance is hereby declared urgent and necessary, and said Ordinance shall become effective immediately after final passage by City Council and as provided in the Home Rule Charter.

SECTION 29. That so much of any ordinance as may conflict herewith, or be repealed hereby, be and the same is hereby repealed.

ENACTED this _____ day of _____, 2012.

ATTEST:

City Clerk and Clerk of Council

President of Council

EXAMINED AND APPROVED by me this _____ day of _____, 2012.

Mayor

EFFECTIVE DATE: _____

2013 Budget Ordinance